# BOARD OF SELECTMEN MINUTES OF APRIL 19, 2016 SHEPARD MUNICIPAL BUILDING

PRESENT: Dario F. Nardi, Chairman, Robert E. Lavash Sr., Vice-Chairman, James A. Gagner Jr., Clerk ATTENDEES: Jean Lavash, Colleen Montague, Brian Corriveau, Stanley Soltys, Beverly Soltys, Barry Mongeon, Becky Acerra, Bill Ramsey

Chairman Nardi called the meeting to order at 7:00 and led the Pledge of Allegiance in the Selectmen's Meeting Room in the Shepard Municipal Building.

Chairman Nardi announced that tonight's meeting was being both video and audio taped and requested anyone in the audience to disclose if they are recording tonight's meeting. Ms. Colleen Montague acknowledged she was audio recording.

#### Old Business

Mr. Gagner made note that Debilitating Medical Condition Treatment Centers has been asked to submit their site application as part of the ongoing process for licensure.

Mr. Nardi reminded everyone that about Candidate's Night next Tuesday, April 26, 2016 at 7:00 PM. The event will be televised.

#### Correspondence

The Board reviewed the following:

- 1. The Planning Board will be holding a Public Hearing on Wednesday, May 4th at 6:45 PM to consider the adoption of two proposed Zoning Bylaw and Map Amendments. The first is to amend the MCOD by adding one new lot to the district, which is Parcel 62 on Assessor's Map 21, which contains approximately 10.8 acres. The site address is 70 Pulaski Street and contains two one-story industrial buildings with associated parking. The second is to amend the Zoning Map for Warren to conform with the vote of Article 8 at the Special Town Meeting held on 11/5115 that eliminated the Overlay District for wireless communication facilities. The public is encouraged to attend. For more information or if anyone has any questions, please contact the Planning Board. Noted
- 2. The office received notification that the FY17 Chapter 90 local apportionment for the Town of Warren is \$290,520.00. *Noted*
- 3. Notification from Mass DOR that the Massachusetts Tax Amnesty Program begins April 1st and runs thru May 31st. This program offers individuals the opportunity to catch up on back taxes and save on penalties. The goal of the program *is* to bring those taxpayers who have failed to file or have under reported their taxes into compliance. *Noted*
- 4. The Fire Chief has submitted his monthly report for March 2016. Noted
- 5. Jim McKeon has submitted his monthly report for March 2016. He has also provided a copy of his Certificate of Completion for MEMA, ICS-300, Intermediate ICS for Expanding Incidents Training Noted
- 6. Scot Mansfield regretfully submitted his resignation to CERT due to current work load and responsibilities. *Request was made to send Mr. Mansfield letter of thanks*.
- 7. Notification from the Arbor Day Foundation that the Town of Warren has earned recognition as a 2015 Tree City USA. *Noted*

## Approve & Sign Special and Annual Town Meeting Warrants

Motion to approve and sign the Special Town Meeting and Annual Town Meeting Warrants, by Mr. Lavash, second: Mr. Gagner – unanimous.

# Approve & Sign Spring Street Culvert Contract with David G. Roach & Sons (Contractor)

Motion to approve and have the Chairman sign the contract and necessary documents, by Mr. Lavash, second: Mr. Gagner – unanimous.

#### GiGi's - Request for Common Victualer License

Motion to ratify the approval of CV License issued to GiGi's Pizzeria, by Mr. Lavash, second: Mr. Gagner – unanimous.

<u>Approve & Sign (2) City/Town Owner Agreements - Housing Rehab: West Warren & North Brookfield</u> Motion to approve and sign each of the City/Town Owner Agreements for Housing Rehab, by Mr. Lavash, second: Mr. Gagner – unanimous.

## Arbor Day Proclamation

Mr. Gagner read the Proclamation out loud, follow which, Mr. Lavash motioned to accept and sign, second: Mr. Gagner – unanimous.

# Appointments: Veterans Council & Town Clerk (2016 Election Workers)

Mr. Bill Ramsey spoke briefly of his background and interest in contributing to the Town by way of service on the Warren Veteran's Council. A notice from Town Clerk requested the appointment of four new Election workers.

A motion to appoint the following individuals to the Warren Veterans Council and 2016 Election Workers, made by Mr. Lavash; second Mr. Gagner – unanimous.

#### Warren Veteran's Council

H. William Ramsey	2 months	06-30-2016
Election Officers - Polling Place A		
Sylvia Cummings	9 months	12-31-2016
Julie D. Vadnais	9 months	12-31-2016
Karen M. Wilk	9 months	12-31-2016
Election Officers - Polling Place B		
Sharai Rivera Gonzalez	9 months	12-31-2016

## **Treasury Warrants and Invoices**

Motion to approve the following warrants made by Mr. Gagner; second: Mr. Lavash – unanimous

Date:	4/4/2016	Date:	4/11/2016	Date:	4/16/2016
Warrant #	<u>Amount</u>	Warrant #	<u>Amount</u>	Warrant #	Amount
138	34,030.48	141	33,406.42	144	34,564.55
139	106,111.62	142	70,931.45	145	14,323.68

MINUTES OF APRIL 19, 2016

Motion to approve the following warrants made by Mr. Nardi; second: Mr. Lavash – 1 abstention

<u>Date</u>	<u>Warrant</u> <u>#</u>	Amount	<u>Date</u>	<u>Warrant</u> <u>#</u>	Amount
4/4/2016	140	810.00	4/11/2016	143	870.00

#### Comments & Concerns

Ms. Beverly Soltys inquired about the prior month minutes. Mr. Nardi admits the office has been busy and anticipates minutes would be available shortly.

Mr. Nardi remarked that Comments and Concerns was moved towards the end of the meeting to allow for questions that may arise during the course of the meeting. Also anyone attending late to the meeting would have an opportunity as well.

#### New Business

Mr. Nardi announced that Hair Studio and Day Spa owned by Kathy Allard Fountain is celebrating its 30<sup>th</sup> in business, within the community. There was a consensus of the Board to send Mrs. Allard Fountain a letter acknowledging this accomplishment.

Lastly, Mr. Nardi noted that Mr. Lavash' term as a Board member was nearing an end and wished to take the opportunity to Thank him for his three years of service and his time and efforts to the Select board. Mr. Lavash made mention of the importance for residents to participate in the upcoming Town Meeting and be informed as to the School Budget requests.

## Next Meeting Date: TBD

Mr. Nardi stated the next Tuesday the 26<sup>th</sup> is Candidates night, the Town Election is May 3<sup>rd</sup>. The next scheduled meeting is on May 5<sup>th</sup>. The Board will try something new and hold a mock Town Meeting; the Board will also 1 take that opportunity to re-organize with its new member. Lastly, the Special and Annual Town meetings are on May 10<sup>th</sup>.

There was brief discussion on resident participation at the Annual Town meeting and regarding copies of the Warrants signed this evening. Mr. Nardi noted, copies would be available at the end of the week in the Selectmen's office.

Motion to Adjourn made by Mr. Lavash; second: Mr. Gagner – unanimous at 7:23 PM.

Respectfully submitted,

Lorena Prokop

Administrative Secretary

James Gagner, Clerk

MINUTES OF APRIL 19, 2016 3